

SRG FORM 2102 – UK GYROPLANE EXAMINER OR INSTRUCTOR APPLICATION

Please complete the form in BLOCK CAPITALS using black or dark blue ink after reading the attached guidance. **PAYMENT METHODS:** Please complete form [FCS1500](#)

1. PERSONAL DETAILS	
CAA Personal reference number (if known)	
Surname	Forename(s)
Title	Date of Birth (dd/mm/yyyy)
Nationality	Town and Country of birth
Permanent Address	Correspondence Address
.....	(if different to permanent address)
.....
.....
Postcode	Postcode
Telephone Number	Fax Number
Alternate Telephone	
E-mail Address	

2. GYROPLANE INSTRUCTOR RATING OR EXAMINER AUTHORISATION APPLIED FOR	
Gyroplane Instructor Ratings and Examiner Authorisations	
Assistant Flying Instructor for Gyroplanes Rating – AFI(G)	Complete Sections 5, 10 and 11
Flying Instructor for Gyroplanes Rating – FI(G)	Complete Section 6 and 11
Flying Instructor Course Instructor for Gyroplanes Rating – FIC(G)	Complete Section 7 and 11
Flying Examiner for Gyroplanes Authorisation – FE(G)	Complete Section 8
Flying Instructor Examiner for Gyroplanes Authorisation – FIE(G)	Complete Section 9
Is this an application for a conversion of a non-UK rating?	YES/NO

3. PARTICULARS OF EXISTING INSTRUCTOR RATINGS OR EXAMINER AUTHORISATIONS			
State of Issue	Type of Rating	Licence Number	Date of Expiry

4. MEDICAL FITNESS		
State of Issue	Class of Medical	Date of Expiry

5. AFI(G) – FLYING EXPERIENCE AND OTHER REQUIREMENTS			
Requirement	Minimum	Claimed	Official Use Only
Current and valid PPL(G):	Yes		
Flying experience on gyroplanes:	100		
Cross-country flying experience on gyroplanes:	15		
Total flying experience:	150		
Pass pre-entry flight test with FIC(G):	Pass		Enter date of test
AFI(G) training course conducted by FIC(G):	Pass		
AFI(G) flight test conducted by FIE(G):	Pass		Enter date of test. Includes ground test.

6. FI(G) – FLYING EXPERIENCE AND OTHER REQUIREMENTS			
Requirement	Minimum	Claimed	Official Use Only
Flying instruction on gyroplanes:	100		
Certificate of Competency from supervising FI(G):	Yes		
FI(G) flight test conducted by FIE(G):	Pass		Enter date of test. Includes ground test.

7. FIC(G) – FLYING EXPERIENCE AND OTHER REQUIREMENTS			
Requirement	Minimum	Claimed	Official Use Only
Experience as a flying instructor:	3 years		
Flying instruction:	600		
Flying instruction on gyroplanes:	400		
Selection Board interview:	Pass		Enter date of Selection Board.
FIC(G) flight test conducted by FIE(G):	Pass		Enter date of test. Includes ground test.

8. FE(G) – FLYING EXPERIENCE AND OTHER REQUIREMENTS			
Requirement	Minimum	Claimed	Official Use Only
Flying instruction:	300		
Flying instruction on gyroplanes:	200		
Assessed as suitable at previous FI(G) check:	Yes		Enter date of previous FI(G) check.
Selection Board interview:	Pass		Enter date of Selection Board.

9. FIE(G) – FLYING EXPERIENCE AND OTHER REQUIREMENTS			
Requirement	Minimum	Claimed	Official Use Only
Flying instruction:	1,000		
Flying instruction on gyroplanes:	600		
Selection Board interview:	Pass		Enter date of Selection Board.

10. AFI(G) TRAINING COURSE	
I certify that the applicant has completed a course of training in accordance with the British Rotorcraft Association syllabus for the Assistant Flying Instructor Rating for Gyroplanes	
Signed Name	
Chief Flying Instructor at (Flying Club/School) Date	

11. AFI(G), FI(G) AND FIC(G) FLIGHT TEST

I certify that, on the date(s) indicated, I examined the applicant for the **AFI(G)/FI(G)/FIC(G)** (delete as appropriate)

Test Requirement	Result	Date of Test	Official Use Only
Ground test	PASS/FAIL		
Instructor flight test	PASS/FAIL		

The flight test was conducted in a gyroplane of the following type

Signed Name

Examiner's Authorisation Number Date

12. APPLICANT DECLARATION (*delete as appropriate)

I declare that the information provided on this form is correct.

I agree to receive Flight Crew Safety material from the CAA only*/Safety material from authorised sources*.

I do not wish to receive Safety material*.

Signed Name

It is an offence to make, with intent to deceive, any false representations for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. Persons doing so render themselves liable, on summary conviction, to a fine not exceeding the statutory maximum (currently £5000, or in Northern Ireland £2000) and on conviction on indictment to an unlimited fine or imprisonment for a term not exceeding two years or both.

13. APPLICATION FORM SUBMISSION SERVICE (SUBMIT)

Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application and supporting documentation (if applicable). You will be required to upload a copy of the completed application form as part of the submission.

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

After receipt of your application, we will contact you using the contact details provided on this form to request payment of the relevant application fee. Please indicate your preferred payment method:

Email (you will receive a secure payment link from 'noreply@payments.caa.co.uk')

SMS (you will receive a secure payment link from 'CAA PAYMENTS')

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and provided the supporting documentation (if applicable).

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges [List of Official Record Series 5 - Scheme of Charges \(caa.co.uk\)](#)

Important: Please save your completed form before proceeding.

Application Form Submission Service

If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.

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GUIDANCE

General Guidance

In order for PLD to process your instructor or examiner application as quickly as possible, it is important that you complete the application form correctly and submit all the required supporting documentation.

The application form and this guidance document covers a number of different rating and authorisation applications. Please study these guidance notes and ensure that you read and fully digest the information applicable to your application.

Please read this document in conjunction with:

- Scheme of Charges - <http://www.caa.co.uk/pldcharges>

This document will give guidance on:

- 1) Where to apply for your licence/rating
- 2) How to contact us if you have a query
- 3) Supporting documentation required with the application
- 4) How to complete each section of the application form

Note: Having a clear application form and logbook (where appropriate) will enable PLD to issue licences and ratings more efficiently, with less risk of errors or rejections and subsequent delays to your application.

Where to apply for your licence.

By Post:

As detailed in Section 13 - Submission Instructions of the application form.

Public Counter:

Our Public Counter is open from 09:00 to 16:00 Monday to Friday for depositing applications only. Please note that licence applications are not processed as an over-the-counter same day service, and licences applied for in this way will be delivered by post.

How to contact us if you have a query.

Before contacting the PLD Customer Service Team with your query, you should visit the Personnel Licensing Department website at www.caa.co.uk/srg/licensing for detailed licensing information.

If you are unable to find the information you require please contact our Customer Services team on 01293 573700 or by e-mail at fclweb@caa.co.uk.

Supporting documentation required with the application.

As detailed in Section 11 - Submission Instructions of the application form.

How to complete each section of the application form.

General

Private Pilot Licences are issued by the Civil Aviation Authority in accordance with the provisions of the Air Navigation Order, for the time being in force. All applicants are strongly advised to read Section C of LASORS, which describes in detail the requirements for the grant of a Private Pilot's Licence for Gyroplanes (PPL(G)), and any relevant Aeronautical Information Circulars before completing this form.

Section 1 – Personal Details

The permanent address is the one that will appear on your licence. If you wish the licence returned to an alternative address please complete the correspondence address.

Section 2 – Gyroplane Instructor Ratings and Examiner Authorisations

Please indicate the licence you are applying for.

Section 3 – Existing Instructor Ratings or Examiner Authorisations

Please indicate the licences you hold (if applicable).

Section 4 – Medical Fitness

Please enter details of your current JAR-FCL medical certificate or NPPL medical declaration.

Sections 5 to 9 – Flying Experience and other Requirements

Complete the section appropriate to the rating applied for.

Section 10 – AFI(G) Training Course

Please ensure that the FIC(G) conducting the training course completes this section.

Section 11 – AFI(G), FI(G) and FIC(G) Flight Test

Please ensure that the examiner conducting the test completes this section.